



Aden Allotments

Aden Community Allotment Association SCIO
Report and Financial Statements for the
period from 1 October 2020 to 30 September
2021

Registered Charity No. SC048430

Charity Information

Charity Name Aden Community Allotment Association SCIO

Trustees
Donald Brown
Lorna Bruce
Paula Cordiner
Jim Dilworth
Gordon Ingram
Liz Scott (co-opted member)

Charity number SC048430

Principal address
[Redacted]
[Redacted]
[Redacted]
[Redacted]
[Redacted]

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Trustees Report

The trustees are pleased to present their report together with the financial statements for the period from 1 October 2019 to 30 September 2020.

Structure, Governance and Management

Constitution

The Charity is a Scottish Charitable Incorporated Organisation (a SCIO). It was registered in its current legal form on 4 June 2018. It has a two-tier structure consisting of the Members and the Board of Trustees.

Appointment of trustees

Trustees are appointed in accordance with the constitution.

Objectives and Activities

Charitable purposes

- The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.
- The advancement of environmental protection or improvement

Activities

Aden Community Allotments Association is an allotment site with 78 allotments situated in Mintlaw in the North east of Scotland. Money is raised for the benefit of the allotments, the members and for the wider local community.

This year our fund-raising activities have once again been severely limited due to Covid-19. Our main fund-raising activity is normally the monthly “Tea in the Cabin” but we have not been able to hold any this year. One was planned for September but had to be cancelled due to the main organiser catching the virus. Potentially our biggest event, Our Open Day, usually held in July also did not go ahead. Our “Krafty Kabin” Wednesday afternoon meetings for the local community were also cancelled. However, we did manage to have a few events.

Halloween Scary Stories around the campfire.

This family event was hosted by us and organised in partnership with Buchan Development Partnership who deliver community events in Aden Country Park for the local community. Families enjoyed scary stories told by a professional story teller and hot food and snacks were provided by firelight.



Christmas Wreaths

These were made using locally grown holly. This proved to be one of our main sources of income this year. It also provided a training opportunity, volunteers learned new skills at a workshop teaching them how to make them. Some of the attendees then volunteered to make some of the wreaths to sell for our funds. Numbers of volunteers taking part at any one time had to be limited for safety reasons.



Take Away Feed (February)



This was our first event attended by members of the public. They were allocated times to collect the food to keep the number of people on site to a minimum. The profits were allocated for security lighting.

Take Away Feed (August)

This was organised by Aden Allotments in association with the local Masonic Order. All the expenses and food costs were donated by individuals. The entire proceeds of £4000 were donated to Prostate Scotland and Clan Cancer Support. These charities were chosen because of the personal experiences of one of our members. The event was also used as an opportunity to raise awareness of the condition with a local doctor in attendance to answer any question.



Sharing our learnings

We continued to assist and advise other allotment projects in the area sharing what we have learned on how to set up allotments and how to attract external funding and fill in application forms. We have assisted smaller environmental projects like Longside Community Gardens and Peterhead allotments. We have also shared lists of potential funders and hints and tips on developing relationships with potential sponsors. We had visits from representatives from Strichen and Oldmeldrum.

We were invited to assist with the judging of Buchan in Bloom - an environmental competition to encourage local villages to improve their floral displays and green up. Nine villages took part.

We were also asked to judge Longside's community tubs and hanging baskets. 60 tubs were on show throughout the village.

Achievements and Performance

Another Cabin



This was our main project this year. The cabin was built last year using money raised last year. We have now fitted out the cabin which has 2 toilets (including 1 disabled), a storage area which will rehouse our existing shop and a washing up area. The project is well behind schedule because of Covid restrictions and, at the time of writing is still not complete but, hopefully will be in the next few weeks. Because of a shortage of funds, we altered our plans slightly to make use of more second-hand materials. This also fits with our recycling ethos. Much of the labour was provided by members including building the internal walls and putting metal cladding on the roof. We were able to open the toilets recently.

Defibrillators



The project had previously raised funds for community defibrillators to be placed in appropriate places throughout the community and in rural venues. Permission and consents were received and the last of these defibrillators were installed in the local villages. It has been decided the Aden allotments will provide the running costs for many of these defibs. One of the machines was used earlier this year.

Donations Given

- £2000 Prostate Scotland
- £2000 Clan Cancer Support

Donations and Grants Received

- Shell Small Grant - Tool bank Strimmer and Barrow, mini plots equipment water barrels, composter and padlock. £650
- Asda Foundation - Bringing communities together, foods and containers for events, craft group paint and brushes £765
- Asda foundation Green tokens voted for by public £200
- Co-op allotment improvements - percentage of customer purchases £1710
- Amazon smile £50

Product donations

- Asda - compost, bark, tea and coffee
- Weir- sink Still to be confirmed

Tools Project

The tools Bank, set up last year, but delayed because of Covid, are now available to ploholders. We intend expanding the number of tools available and are in the progress of buying a good quality large wheelbarrow. Training is offered for power tools e.g. rotavator and strimmer before they can be loaned to plot holders.



2020 has been another successful growing season. This year we set up 4 mini plots which are half the size of our small plots. Our picnic benches which we introduced at the end of last season have proved to be very popular with members, especially in these Covid times when people are still nervous about meeting indoors. We intend to set up more for next season. We held a virtual AGM which was actually better attended than normal. We intend holding our AGM virtually this year. Our plotholders this year included 2 community groups, SAMH (Mental Health) and Mintlaw Community Church.

Website and Newsletter

Our website is a resource as well as a way of sharing information. We continue to develop it and have received favourable feedback from some of our online followers.

We have simplified our Newsletter that is circulated to plot holders. We have a new magazine style format that is easy and quick to read.

The Future

We are well aware that many of the park groups have struggled during the COVID pandemic. We are working with groups to support activities in the park as events gradually restart. On some occasions that maybe assisting by volunteering to help man events, providing catering help or lending our facilities as a venue.

Approved by the Trustees and signed on their behalf by:

A solid black rectangular box used to redact the signature of Donald Brown.

Donald Brown

Secretary

5th November 2020

APPENDIX 3



Independent examiner's report on the accounts v2							
Report to the trustees/members of	Charity name Aden Community Allotments Association SCIO						
Registered charity number	SC048430						
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year	to	Day	Month	Year
	1	10	2020		31	9	2021
Set out on pages	<small>(remember to include the page numbers of additional sheets)</small>						
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.						
Independent examiner's statement	In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]						
	1. which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> • to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and • to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or						
	2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.						
Signed:	[Redacted Signature]				Date:	02/11/2021	
Name:	Isla Mowat						
Relevant professional qualification(s) or body (if any):	Member of Association of Accounting Technicians (MAAT).						
Address:	[Redacted Address]						

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose

A large, empty rectangular box with a thin black border, intended for the user to provide details of items to be disclosed. The box is currently blank.

Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
		1st	October		2020		30th

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	597	10			607	
Legacies					-	
Grants	3,125	2,718			5,843	
Receipts from fundraising activities	2,640	6,357			8,997	
Gross trading receipts	1,505	19			1,524	
Income from investments other than land and buildings					-	
Rents from land & buildings	3,600				3,600	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	11,467	9,104	-	-	20,571	-
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	11,467	9,104	-	-	20,571	-
A3 Payments						
Expenses for fundraising activities	1,288	1,616			2,904	
Gross trading payments	7,789	14,737			22,526	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations		4,000			4,000	
Governance costs:					-	
Audit / independent examination	30				30	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	9,107	20,353	-	-	29,460	-
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	9,107	20,353	-	-	29,460	-
Net receipts / (payments)	2,360	(11,249)	-	-	(8,889)	-
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	2,360	(11,249)	-	-	(8,889)	-

Section B Statement of balances

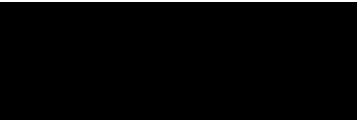
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	2,374	12,789			15,163	
	Surplus / (deficit) shown on receipts and payments account	2,360	(11,249)			(8,889)	
						-	
	Cash and bank balances at end of year	4,734	1,540	-	-	6,274	-
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

B2 Investments	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
Total			-	-

B3 Other assets	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
Total			-	-	-

B4 Liabilities	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
Total			-	-

B5 Contingent liabilities	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
Total			-	-

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Lorna Bruce	13/10/21
		Donald Brown	13/10/21

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

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C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Various Donations	597	10			607	
					-	
					-	
Total	597	10	-	-	607	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Shell Small Grant	650		650	
Asda	765		765	
Co-op	1,710		1,710	
Aberdeenshire Council		2,718	2,718	
Total	3,125	2,718	5,843	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	597				597	
Legacies					-	
Grants	3,125				3,125	
Receipts from fundraising activities	2,640				2,640	
Gross trading receipts	1,505				1,505	
buildings					-	
Rents from land & buildings	3,600				3,600	
Gross receipts from other charitable activities					-	
Sub total	11,467	-	-	-	11,467	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	11,467	-	-	-	11,467	-
Payments						
Expenses for fundraising activities	1,288				1,288	
Gross trading payments	7,789				7,789	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	30				30	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	9,107	-	-	-	9,107	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	9,107	-	-	-	9,107	-
Net receipts / (payments)	2,360	-	-	-	2,360	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	2,360	-	-	-	2,360	-

Nature and purpose of funds

Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
	New Cabin & Toilet Project	Prostate Cancer & Clan Support				
Receipts						
Donations		10			10	
Legacies					-	
Grants	2,718				2,718	
Receipts from fundraising activities	2,367	3,990			6,357	
Gross trading receipts	19				19	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	5,104	4,000	-	-	9,104	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	5,104	4,000	-	-	9,104	-
Payments						
Expenses for fundraising activities	1,616				1,616	
Gross trading payments	14,737				14,737	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations		4,000			4,000	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	16,353	4,000	-	-	20,353	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	16,353	4,000	-	-	20,353	-
Net receipts / (payments)	(11,249)	-	-	-	(11,249)	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	(11,249)	-	-	-	(11,249)	-

Nature and purpose of funds