



Aden Allotments

Aden Community Allotment Association SCIO
Report and Financial Statements for the
period from 1 October 2021 to 30 September
2022

Registered Charity No. SC048430

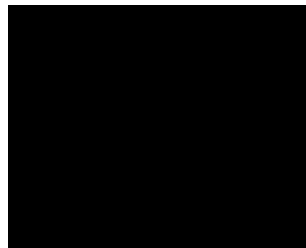
Charity Information

Charity Name Aden Community Allotment Association SCIO

Trustees
Donald Brown
Lorna Bruce
Steven Caie
Paula Cordiner (1/10/21 to 12/2/22)
Jim Dilworth
Gordon Ingram
Linda Rhind
Liz Scott (co-opted member)
Adele Smart

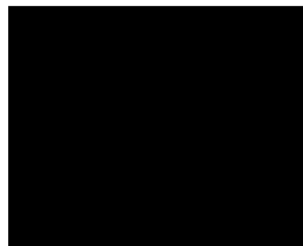
Charity number SC048430

Principal address



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Trustees Report

The trustees are pleased to present their report together with the financial statements for the period from 1 October 2021 to 30 September 2022.

Structure, Governance and Management

Constitution

The Charity is a Scottish Charitable Incorporated Organisation (a SCIO). It was registered in its current legal form on 4 June 2018. It has a two-tier structure consisting of the Members and the Board of Trustees.

Appointment of trustees

Trustees are appointed in accordance with the constitution.

Objectives and Activities

Charitable purposes

- The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.
- The advancement of environmental protection or improvement

Activities

Aden Community Allotments Association is a charity with 90 allotments situated in Mintlaw in the Northeast of Scotland. For the benefit of the allotments, the members and for the wider local community

This year saw the retirement of our acclaimed chairperson for personal reasons. Paula was the driving force of many of our fundraising events. In fact, it is unlikely that some of our events will ever return, at least not in our previous format. For example, our main fundraising event, which was organised by Paula is held in a cabin which is not large enough for the number of people attending in these Covid times. We did however have an Open Day in July where the community were invited to see the allotment progress. This was our biggest event and was held entirely outdoors. Our “Krafty Kabin” Wednesday afternoon meetings for the local community also made a return in a limited way. Other events included a Halloween event for the whole community and get together sessions for our plotters and their families – a “Soup and Sweet” in the Spring and a “Jumper BBQ” in the Autumn.

Shed Refurbishment

The majority of allotment sheds are now 8 years old. Some are beginning to show signs of wear and are starting to leak. We secured funding to add box profiling to the roofs and for paint to give them a freshen up. The work is now almost complete, the last batch of sheds will be completed shortly.

Mini Plots

A pilot to introduce mini plots was delivered in 2021. The plots are targeted at new growers and those who cannot manage a larger plot. The mini plots proved to be very popular. The success encouraged us split two further plots into mini plots by installing locker style sheds and allocating them to people from the waiting list or existing plot holders who wished to move to a smaller site.

Storm Arwen



At the end of November, the area was subjected to high winds in the form of Storm Arwen. This caused severe damage to the local area felling many trees and causing a lot of structural damage. Aden Country Park where the allotments are situated lost 5000 trees and many more were left in a dangerous condition. This resulted in the closure of the park for 2 months. Fortunately, the local council allowed us pedestrian access from the village on condition that we kept to the agreed path. Although several ploholders suffered damage on their plots, mainly to greenhouses, the only major damage was to our communal greenhouse. Initially it was thought to be beyond repair but 2 ploholders with engineering backgrounds managed to return the greenhouse to an 'as new' condition by straightening the frame and using second hand glass, all at minimal cost.

Halloween Scary Stories Around the Campfire.



This annual family event was, once again, hosted by us and organised in partnership with Buchan Development Partnership who deliver community events in Aden Country Park for the local community. Families enjoyed scary stories told by a professional storyteller and hot food and snacks were provided by firelight.

Christmas Wreaths



These were made using locally grown holly. This proved to be one of our main sources of income this year.

This year the production of the wreaths was severely disrupted by Storm Arwen. The entire team of volunteers relocated to Paula's garage to complete the project after we were denied vehicle access to the allotments. The floral art team produced over 200 wreaths which were sold to members of the community.

Bank Account

Following the introduction of fees by Virgin Money we transferred our account to Royal Bank of Scotland.

Sharing our Learnings

The allotment committee like to stay connected with similar organisations and community projects. We see benefits in supporting others as well as sharing best practice and also what did not work for our project. We met with a start-up project 'Banff Allotments' to give them an overview of how the allotments developed over time.

We were also visited by the Women's' Rural and a walking group who were keen to see our project and to know how we involved the local community.

We used social media to show case the work we have been progressing and the completion of our toilet project. We posted photographs and a short film on some of our funders Facebook pages.

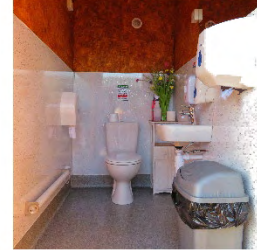
We continue to work with our park partners sharing resources and skills these including BDP, Mintlaw Men's Shed, Aden Wildlife Garden, Friends of Aden and Aden Cafe.

Open Day

Our well attended Open Day was held in August and raised £1500. The event was partly sponsored by Asda and this allowed us to offer burgers and other foods at very competitive prices. Activities on the day included live music, cookery demonstrations, various stalls and children's activities. Feedback suggested that this was a contributing factor to the event's success.

Achievements and Performance

Our New Cabin



We finally completed our ‘New Cabin Project’ this year and are now proud of our new facilities which include 2 toilets, a wash up area for events and a large storage area. The project began in 2019 but was delayed due to Covid. As well as several of our own plotholders who worked on the cabin we would like to thank some local businesses, the Men’s Shed for donating materials for work to finish off cabin.

Donations Given

We are very aware of the changing and challenging landscape in our community. Through an awareness raising presentation given by partner organisations we learned of some of the difficulties facing some of our community members in Central Buchan. We felt the time was right for the allotments to give something back to the community which has been so supportive of us.

We donated £1,000 to the 'Just Ask Project' from profits raised on our open day.

As a thank to one of our business funders the allotments donated plants and herbs to display and give to their customers. These were display at stores in Peterhead, Mintlaw and Strichen in planters made by Mintlaw Men’s Shed.

Through fund raising Donations were also made to

- Roxburgh House (£1000),
- Mintlaw Gala (£200),
- BDP (£150 for a new fridge)
- Grange Park Care Home (£336 for a Marmax bench).

Donations and Grants Received

- Asda Foundation Green tokens voted for by public (£200)
- Aden Country Park Development Group- tools (£250)
- Amazon smile (£41)
- Aberdeenshire Voluntary Action - Health and Well Being Communities Fund (£10,000)
- Co-op First instalment (£319)

Product donations

- Asda - compost, bark, tea and coffee snacks etc
- Keir Construction - wood for shelves in store
- Co-op- refreshments and snacks
- Warburtons bread and buns

Cultivate Group

A successful plot was managed by SAMH a mental health organisation working with local clients who have mental health issues. Their funding came to an end and their clients were left with no support and the organisation put in notice they would no longer need the plot. The peaceful environment and safe place the allotments offer is ideal for this particular group of people. The allotments felt the health and social benefits to the group was worth retaining and offered to support them. Their plot is subsidised by the allotments, and we assisted them with tools and equipment.

The group also share their skills with other members. They lead a working session on pruning and caring for our orchard.

Tools Project

We care about our environmental footprint, recycling, saving resources by reducing waste and the need to spend money on new tools that may be used a handful of times. To this end we encourage plot holders to use our tool bank for pieces of equipment that can be shared. We have built on the range of tools we have available to borrow and also provide basic training in the use of the rotovator and strimmer.

Local community members also donated some tools which added to our stock. A plot holder took on the task of organising and managing the booking system.

Members with Financial Hardship

Because of the serious economic situation in the country members who are in financial difficulty will have their membership fees paid for them from the allotment funds.

The Future

We are developing our community programme by introducing evening craft sessions and opening up the cabin for group use. Guidelines will be developed to ensure the cabin is used appropriately and left in a tidy condition.

Several of our committee members have worked tirelessly for several years in what was a very difficult time. We want to plan for succession and gradually hand over the reins to others to bring the project forward. We are aware that our volunteers are our greatest asset. We are offering a short programme of training in Food Hygiene, Food Allergens and Pest control.

Going forward we intend to host more outdoor events as they were very popular this year. We intend to build up a bank of resources to ensure safe delivery and to protect visitors and volunteers in our climate. We will source appropriate funding to purchase gazebos, tables, outdoor cooking facilities and walkie talkies.

Having our own equipment will make it much easier for volunteers to deliver successful events to a larger audience.

We intend balloting our membership at our AGM to ensure our charitable donations are going to local causes that are relevant to them.

Approved by the Trustees and signed on their behalf by:

A solid black rectangular box used to redact the signature of Donald Brown.

Donald Brown

Secretary

5th November 2022

APPENDIX 3



Report to the trustees/members of
Registered charity number
On the accounts of the charity for the period

Set out on pages

Basis of independent examiner's statement

Independent examiner's statement

Relevant professional qualification(s) or body (if any):

Address:

| Independent examiner's report on the accounts v2 | | | | | | |
|---|---------|------|----|-----------------|-----------|---|
| Charity name Aden Community Allotment Association | | | | | | |
| Registered charity number SC048430 | | | | | | |
| Period start date | | | to | Period end date | | |
| Day | Month | Year | | Day | Month | Year |
| O1 | October | 2021 | | 30 | September | 2022 |
| | | | | | | (remember to include the page numbers of additional sheets) |

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

In the course of my examination, no matter has come to my attention [~~other than that disclosed on the attached page*~~]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: [REDACTED]

Date: 30 / 10 / 2022

Name: ISLA MOWAT

AAT

-AUDIT ASSISTANT-

[REDACTED ADDRESS]

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose

Aden Community Allotment Association

SC048430



| Receipts and payments accounts | | | | | | | |
|--------------------------------|-------------------|---------|------|----|-----------------|-----------|------|
| For the period from | Period start date | | | to | Period end date | | |
| | Day | Month | Year | | Day | Month | Year |
| | 1 | October | 2021 | | 30 | September | 2022 |

Section A Statement of receipts and payments

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Expendable endowment funds to nearest £ | Permanent endowment funds to nearest £ | Total funds current period to nearest £ | Total funds last period to nearest £ |
|---|------------------------------------|----------------------------------|--|---|--|---|
| A1 Receipts | | | | | | |
| Donations | 415 | | | | 415 | 607 |
| Legacies | | | | | - | |
| Grants | | 10,254 | | | 10,254 | 5,843 |
| Receipts from fundraising activities | 6,434 | | | | 6,434 | 8,997 |
| Gross trading receipts | 4,241 | | | | 4,241 | 1,524 |
| Income from investments other than land and buildings | | | | | - | |
| Rents from land & buildings | 3,660 | | | | 3,660 | 3,600 |
| Gross receipts from other charitable activities | | | | | - | |
| | | | | | - | |
| A1 Sub total | 14,750 | 10,254 | - | - | 25,004 | 20,571 |
| A2 Receipts from asset & investment sales | | | | | | |
| Proceeds from sale of fixed assets | | | | | - | |
| Proceeds from sale of investments | | | | | - | |
| A2 Sub total | - | - | - | - | - | - |
| Total receipts | 14,750 | 10,254 | - | - | 25,004 | 20,571 |
| A3 Payments | | | | | | |
| Expenses for fundraising activities | 613 | 605 | | | 1,218 | 2,904 |
| Gross trading payments | 8,887 | 11,190 | | | 20,077 | 22,526 |
| Investment management costs | | | | | - | |
| Payments relating directly to charitable activities | | | | | - | |
| Grants and donations | 2,728 | | | | 2,728 | 4,000 |
| Governance costs: | | | | | - | |
| Audit / independent examination | 60 | | | | 60 | 30 |
| Preparation of annual accounts | | | | | - | |
| Legal costs | | | | | - | |
| Other | | | | | - | |
| | | | | | - | |
| A3 Sub total | 12,288 | 11,795 | - | - | 24,083 | 29,460 |
| A4 Payments relating to asset and investment movements | | | | | | |
| Purchases of fixed assets | | | | | - | |
| Purchase of investments | | | | | - | |
| A4 Sub total | - | - | - | - | - | - |
| Total payments | 12,288 | 11,795 | - | - | 24,083 | 29,460 |
| Net receipts / (payments) | 2,462 | (1,541) | - | - | 921 | (8,889) |
| A5 Transfers to / (from) funds | | | | | | |
| | | | | | - | |
| Surplus / (deficit) for year | 2,462 | (1,541) | - | - | 921 | (8,889) |

Section B Statement of balances

| Categories | Details | Unrestricted funds | Restricted funds | Expendable endowment funds | Permanent endowment funds | Total current period | Total last period |
|----------------------|--|--------------------|------------------|----------------------------|---------------------------|----------------------|-------------------|
| | | to nearest £ | to nearest £ | to nearest £ | to nearest £ | to nearest £ | to nearest £ |
| B1 Cash funds | Cash and bank balances at start of year | 4,734 | 1,540 | | | 6,274 | 15,163 |
| | Surplus / (deficit) shown on receipts and payments account | 2,462 | (1,541) | | | 921 | (8,889) |
| | | | | | | - | |
| | | | | | | - | |
| | Cash and bank balances at end of year | 7,196 | (1) | - | - | 7,195 | 6,274 |
| | (Agree balances with receipts and payments account(s)) | - | - | - | - | - | - |

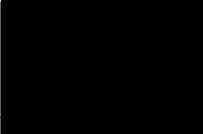
| B2 Investments | Details | Fund to which asset belongs | Market valuation | Last year |
|----------------|---------|-----------------------------|------------------|--------------|
| | | | to nearest £ | to nearest £ |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | Total | - | - |

| B3 Other assets | Details | Fund to which asset belongs | Cost (if available) | Current value (if available) | Last year |
|-----------------|---------|-----------------------------|---------------------|------------------------------|--------------|
| | | | to nearest £ | to nearest £ | to nearest £ |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | Total | - | - | - |

| B4 Liabilities | Details | Fund to which liability relates | Amount due | Last year |
|----------------|---------|---------------------------------|--------------|--------------|
| | | | to nearest £ | to nearest £ |
| | | | | |
| | | | | |
| | | | | |
| | | Total | - | - |

| B5 Contingent liabilities | Details | Fund to which liability relates | Amount due (estimate) | Last year |
|---------------------------|---------|---------------------------------|-----------------------|--------------|
| | | | to nearest £ | to nearest £ |
| | | | | |
| | | | | |
| | | Total | - | - |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|---|--------------|------------------|
|  | Donald Brown | 01/11/22 |
| | Lorna Bruce | 01/11/22 |

Additional analysis (2)

5 Breakdown of unrestricted funds

| | Unrestricted fund 1 - enter name of fund below | Unrestricted fund 2 - enter name of fund below | Unrestricted fund 3 - enter name of fund below | Unrestricted fund 4 - enter name of fund below | Total unrestricted funds | Total unrestricted funds last period |
|--|--|--|--|--|--------------------------|--------------------------------------|
| Receipts | | | | | | |
| Donations | 374 | | | | 374 | 597 |
| Legacies | | | | | - | |
| Grants | | | | | - | 3,125 |
| Receipts from fundraising activities | 6,434 | | | | 6,434 | 2,640 |
| Gross trading receipts | 4,282 | | | | 4,282 | 1,505 |
| buildings | | | | | - | |
| Rents from land & buildings | 3,660 | | | | 3,660 | 3,600 |
| Gross receipts from other charitable activities | | | | | - | |
| Sub total | 14,750 | - | - | - | 14,750 | 11,467 |
| Receipts from asset & investment sales | | | | | | |
| Proceeds from sale of fixed assets | | | | | - | |
| Proceeds from sale of investments | | | | | - | |
| Sub total | - | - | - | - | - | - |
| Total receipts | 14,750 | - | - | - | 14,750 | 11,467 |
| Payments | | | | | | |
| Expenses for fundraising activities | 613 | | | | 613 | 1,288 |
| Gross trading payments | 8,887 | | | | 8,887 | 7,789 |
| Investment management costs | | | | | - | |
| Payments relating directly to charitable activities | | | | | - | |
| Grants and donations | 2,728 | | | | 2,728 | |
| Governance costs: | 60 | | | | 60 | 30 |
| Audit / independent examination | | | | | - | |
| Preparation of annual accounts | | | | | - | |
| Legal costs | | | | | - | |
| Sub total | 12,288 | - | - | - | 12,288 | 9,107 |
| Payments relating to asset and investment movements | | | | | | |
| Purchases of fixed assets | | | | | - | |
| Purchase of investments | | | | | - | |
| Sub total | - | - | - | - | - | - |
| Total payments | 12,288 | - | - | - | 12,288 | 9,107 |
| Net receipts / (payments) | 2,462 | - | - | - | 2,462 | 2,360 |
| Transfers to / (from) funds | | | | | - | |
| Surplus / (deficit) for year | 2,462 | - | - | - | 2,462 | 2,360 |

| Nature and purpose of funds |
|-----------------------------|
| |

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

| |
|--|
| |
|--|

C2 Grants

| Type of activity or project supported | Individual / institution | Number of grants made | £ |
|---------------------------------------|--------------------------|-----------------------|---|
| | | | |
| | | | |
| | | | |
| | | | |
| Total | | | - |

C3a Trustee remuneration

| | |
|--|--|
| If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b) | |
|--|--|

C3b Trustee remuneration - details

| Authority under which paid | £ |
|----------------------------|---|
| | |
| | |
| | |
| | |

C4a Trustee expenses

| | |
|---|--|
| If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b) | |
|---|--|

C4b Trustee expenses - details

| | Number of trustees | £ |
|--|--------------------|---|
| | | |
| | | |
| | | |
| | | |

C5 Transactions with trustees and connected persons

| Nature of relationship | Nature of transaction | Transaction amount (£) | Balance outstanding at period end (£) |
|------------------------|-----------------------|------------------------|---------------------------------------|
| | | | |
| | | | |
| | | | |
| | | | |

C6 Other information

| |
|-----------------------|
| Rounding errors of £1 |
|-----------------------|

Additional analysis (3)

6 Breakdown of restricted funds

| | Restricted fund 1 - enter name of fund below | Restricted fund 2 - enter name of fund below | Restricted fund 3 - enter name of fund below | Restricted fund 4 - enter name of fund below | Total restricted funds | Total restricted funds last period |
|--|--|--|--|--|---------------------------|--|
| | New Cabin and Toilet Project | AVA Grant | Aden Country Park for Tools for Mental Health Group | | | |
| Receipts | | | | | | |
| Donations | | | | | - | 10 |
| Legacies | | | | | - | |
| Grants | | 10,000 | 254 | | 10,254 | 2,718 |
| Receipts from fundraising activities | | | | | - | 6,357 |
| Gross trading receipts | | | | | - | 19 |
| Income from investments other than land and buildings | | | | | - | |
| Rents from land & buildings | | | | | - | |
| Gross receipts from other charitable activities | | | | | - | |
| Sub total | - | 10,000 | 254 | - | 10,254 | 9,104 |
| Receipts from asset & investment sales | | | | | | |
| Proceeds from sale of fixed assets | | | | | - | |
| Proceeds from sale of investments | | | | | - | |
| Sub total | - | - | - | - | - | - |
| Total receipts | - | 10,000 | 254 | - | 10,254 | 9,104 |
| Payments | | | | | | |
| Expenses for fundraising activities | | | | | - | 1,616 |
| Gross trading payments | 1,540 | | 254 | | 1,794 | 14,737 |
| Equipment | | 1,218 | | | 1,218 | |
| Open Day Expenses | | 605 | | | 605 | |
| Training | | 495 | | | 495 | |
| Shed Roofs | | 6,900 | | | 6,900 | |
| Volunteer Expenses | | 398 | | | 398 | |
| PPE | | 384 | | | 384 | |
| Grants and Donations | | | | | - | 4,000 |
| Sub total | 1,540 | 10,000 | 254 | - | 11,794 | 20,353 |
| cross ref error | | | | | | |
| Payments relating to asset and investment movements | | | | | | |
| Purchases of fixed assets | | | | | - | |
| Purchase of investments | | | | | - | |
| Sub total | - | - | - | - | - | - |
| Total payments | 1,540 | 10,000 | 254 | - | 11,794 | 20,353 |
| cross ref error | | | | | | |
| Net receipts / (payments) | (1,540) | - | - | - | (1,540) | (11,249) |
| Transfers to / (from) funds | | | | | - | |
| Surplus / (deficit) for year | (1,540) | - | - | - | (1,540) | (11,249) |
| cross ref error | | | | | | |
| Nature and purpose of funds | | | | | | |
| | | | | | | |